

WORLD TRADE ORGANIZATION

WTO

Geneva

Vacancy Notice No. 500

The Secretariat of the WTO is seeking to fill a position of Telematics Technician in the Telecommunications Unit of the Administration and General Services Division. Applications from men and women are equally welcome. Serving staff members interested in this position are also invited to apply.

- TITLE AND GRADE:** Telematics Technician - Grade 5¹
- STARTING SALARY:** Approximately Swiss francs 71,000 net p.a.
- OTHER CONDITIONS:** In accordance with WTO Staff Regulations and Staff Rules and WTO Pension Plan Regulations.
- A package of expatriate benefits is available to staff recruited internationally.
- TYPE OF APPOINTMENT:** Fixed-term contract for two years with possibility of extension.
- GENERAL FUNCTIONS:** Under the general supervision of the Chief of Section, the incumbent will perform the following specific duties:
- (a) maintenance of electrical installations in the buildings and automated maintenance of meeting rooms (Zumtobel Luxmate system);
 - (b) maintenance, analysis and programming of the Philips Sopho iS3090 PABX system and applications related to this telephone exchange;
 - (c) maintenance, programming and installation of Keyware/TechTalk alarm and access systems. HID biometric system (Level 2). Alarm control panel; visitor management;
 - (d) maintenance, programming and installation of video camera control systems recording and monitoring events on two sites. Intellex system (Level 2) with matrix switcher;
 - (e) maintenance, management and programming of Swisscom alarm server criteria (Level 2);

¹ The position may be offered at a lower grade if the selected candidate does not fully meet all the required qualifications.
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- (f) maintenance and management of Tetra and local radio systems (Level 2);
- (g) management of Swisscom Natel international "Combox pro" individual voice mailboxes and CMN, ISDN and ADSL services;
- (h) knowledge of AT&T Cat5 UTP computer cabling installations.

REQUIRED QUALIFICATIONS: Secondary education, supplemented by a diploma and specialized training in telematics. At least five years' experience is required. Knowledge of the configuration, upgrading and maintenance of PABX systems and related hardware and software. Knowledge of cabling systems (universal cabling technology) and modern telephone networking (fibre optics). Ability to propose and/or devise solutions and to draft documentation and user manuals is required. Ability to work in a small team with inter-related work schedules is essential.

LANGUAGES: An excellent knowledge of English or French and a good basic knowledge of the other language.

APPLICATIONS:² Please use the online application form which may be downloaded from the WTO website - www.wto.org - under "vacancies". If you are unable to download the application form, please send an e-mail or fax to the Human Resources Section requesting the form. A completed form may also be submitted to the following address:

Director, Administration and General Services Division
(Human Resources Section)
WTO
Centre William Rappard
154, rue de Lausanne
1211 Geneva 21
Switzerland
E-mail: humanresources@wto.org
Fax: (+ 41-22) 739-5772

² Only applications from nationals of WTO Members will be accepted.

Please do not send your application via multiple routes. It is not necessary to follow your application up with copies of qualifications, previous employment contracts, entire publications, etc.

Candidates **must** indicate clearly in section 15 of the application form the Vacancy Notice No. 500.

Applications will **not** be acknowledged. Only applicants possessing the required qualifications will be taken into consideration. Only the successful candidate will be notified of the outcome of the competition.

Candidates are kindly requested to refrain from enquiring about the progress of their application.

CLOSING DATE OF THIS
VACANCY NOTICE:

30 September 2003

No applications will be considered after this date.